School Accountability Committee (SAC) Minutes **February 18, 2009**

I. Attendance

a. *Present:* Mike McShea, Janet Okerman, Don Beiger, Megan Churchley, Stephanie Ortiz, Kyle Simard, Joe Rizzo, Jennifer Stedron, Marit Smith, Rachel Wilson
b. *Absent and Excused:* Sarah Kelly, Linda Kowal

II. Approval of January Minutes: Mike McShea

a. Unanimously approved

III. PTO Report: Janet Okerman

a. Volunteers of month: Greg Klein and Beth Rankin
b. Student Council report
    i. Trip to Uganda to visit Musana Orphanage June 9-25th
c. Winter Dance successful – over 600 students attended
d. Principle's report – we will lose 7.8 full-time positions
e. Tours for new students – 10 Douglas County families expressed interest
f. PTO has concern about a certain tour guide and people laying around in hall – all chose to go to other schools even though they're in district
g. Don Zolla came to talk about IMP
    i. Titles of the math courses changing next year to more apt titles
    ii. Concerns about students not learning as well without textbooks and teachers only acting as facilitators
    iii. Most complaints from parents of upperclassmen and Denver parents – they want option to take traditional or IMP
h. Pirates of Penzance of 25-28, desert bar on Feb 27th
i. IBPO thinking about adding "design technology" as 6th subject
    i. Interest in IB up from past years
j. Booster Club: Spring sports started Tuesday (Feb 17)
k. March 5th "Circle of Concern" at 8:45 PM in the Forum (at LHS)

IV. DAC Report: Merit Smith

a. Budget issues
b. The Village/preschool education report
c. Director of Alternative Education came to talk about LPS programs

V. Community Survey

a. Finalize
    i. Minor editing
    ii. Approve amended version: Mike McShea
        1. approved unanimously

b. Rollout plans
    i. Parents
        1. Online at Littleton website
            a. if we get it to LaDonna in the next couple days, we could get it up before parent-teacher conferences
            b. Use AlertNow to send out emails and robo-calls to alert parents of the online survey
        2. Should we put out social studies mini laptops at parent-teacher conferences?
            a. need to supervise laptops
            b. still need to get in-touch with parents who don't come to conferences so results aren't really skewed
        3. Is there a way to connect specifically with Freshman Academy parents? ESL parents?
    ii. Community Members
        1. John Brackney: go through Chamber of Commerce
            a. need survey instructions to email out with survey
        2. put surveys at recreation centers and/or close businesses
            a. Close businesses = Littleton Blvd to Windermere, Orchard to Belleview
            b. Other places: Buck Center, library
        3. talk to Peter Joans, reporter from Littleton Independent and Centennial Citizen to get survey out
        4. Sam Drury's website
        5. Use civics kids to distribute surveys?
            a. No, probably not – that's our job and not civics
        6. Assign different community members to different areas to distribute surveys
        7. Spencer Swam and Joe Rice websites
        8. need to diversify people/sectors who respond
    iii. Timeline
        1. needs to happen quickly: want raw data by March meeting
        2. survey can be online in a matter of days
        3. goal: two weeks to distribute paper surveys
        4. needs to be deadline on paper survey/websites
            a. Postmark deadline: March 10th
            b. Online/hand-in deadline: March 13th
    iv. Data Entry
        1. if it's a small amount of data – we'll enter it
        2. if it's a large amount of data – we'll send out an email to volunteers and have them enter the data
    v. Approval of above rollout plan
        1. approved unanimously

VI. Meeting Adjournment: Mike McShea